

SYCAMORE TOWNSHIP, OH
 DEPARTMENT OF PLANNING & ZONING
 8540 KENWOOD ROAD, CINCINNATI, OH 45236
 513.792.7250 PHONE 513.792.8564 FAX

RESIDENTIAL APPLICATION

NEW RESIDENCE, ADDITIONS, DECKS,
 FENCES, POOLS, SHEDS,
 LOT SPLIT, IN-HOME OCCUPATION,
 PORCHES, ETC.

REVIEWED BY		
MILLER	CLARK	DAVES

APPLICATION NUMBER

DO NOT WRITE IN THIS SPACE

PROJECT ADDRESS: _____ **ZIP CODE:** _____

NAME	STREET ADDRESS	CITY	ST	ZIP	PHONE NUMBER
PROPERTY OWNER					
CONTRACTOR					
DESIGNER					
APPLICANT					
APPLICANT E-MAIL ADDRESS					

WORK TYPE: NEW SINGLE FAMILY DWELLING ADDITION ACCESSORY USE STRUCTURE DECK
 FENCE/WALL PORCH POOL POD SATELLITE DISH/ANTENNA
 LOT SPLIT/CONSOLIDATION IN-HOME OCCUPATION OTHER

DESCRIPTION OF WORK: _____

SQUARE FEET: _____ **USE:** _____ **HEIGHT:** _____

THE DEPARTMENT OF PLANNING & ZONING IS DEDICATED TO THE CONTINUING PROSPERITY OF SYCAMORE TOWNSHIP. WE PROMOTE HIGH STANDARDS FOR DEVELOPMENT AND QUALITY PROJECTS. WE LOOK FORWARD TO SERVING OUR CITIZENS AND BUSINESS COMMUNITY TO MAKE SYCAMORE TOWNSHIP THE BEST IT CAN BE.

The owner of this project and undersigned do hereby agree to comply with the zoning laws of Sycamore Township pertaining to the construction of the proposed project according to the drawings and specifications submitted herewith, and certify that all of the information and statements given on this application, drawings and specifications are to the best of their knowledge, true and correct. Lot consolidation is required to obtain zoning approval for the construction of any structure with the exception of residential fences or walls. The applicant and owner of the real property agree to grant Sycamore Township access to the property for review and inspection related to this application.

NOTE: FILING THIS APPLICATION DOES NOT CONSTITUTE PERMISSION TO BEGIN WORK.

 APPLICANT'S SIGNATURE DATE

 PROPERTY OWNER'S SIGNATURE DATE

DO NOT WRITE BELOW THIS LINE

RECOMMENDS PLAN APPROVAL: _____ DATE: _____

ZONING APPROVED BY: _____ DATE: _____

DATE PERMIT ISSUED: _____

SYCAMORE TOWNSHIP PERMIT APPLICATION REQUIREMENTS

****APPLICATION WITH PROPERTY OWNERS SIGNATURE REQUIRED FOR ALL OF THE FOLLOWING:**

****INSPECTIONS REQUIRED FOUNDATION, PIERS, FINAL, SIGNS**

APPLICATION TYPE	PLANS REQUIRED	NUMBER OF SETS
Residential Applications		
New Single Family Dwelling	Site Plan Elevation Floor Plan Foundation Details	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
Single Family Addition	Site Plan Elevation Floor Plan Foundation Details	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
Fence	Site Plan Fence Details	2
Retaining Wall	Site Plan Wall Details	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
Pool	Site Plan Pool Details Elevation	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
Front Porch	Site Plan Elevation Foundation Details	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
Deck	Site Plan Elevation	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
Accessory Use Structure/POD (shed/detached garage) (under 200 sq. ft.)	Site Plan Elevation Floor Plan	2
Accessory Use Structure (shed/detached garage) (200 sq. ft. and over)	Site Plan Elevation Floor Plan Foundation Plan (if applicable)	4 (1 set for Zoning, 3 sets returned to applicant to take to Hamilton County)
In-Home Occupation	Worksheet	2
	Site Plan	
	Letter of Intent	1
Commercial/Residential		
Lot Split/Consolidation	Legal Description existing/proposed	2
	Survey existing/proposed	
	Mylar Consolidation/Lot Split Plat	1